

Date: 5.20.2021

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By Ellie at 9:41 am, 5/24/21

Open Assistance meeting

Time: 1:00pm

End: 1:30pm

Present: K Lucy, D Boyle, G Brown

Guest: J MacPherson newly appointed member

1. Case Reviews:

Case number	Requested Amt	Total Invoice Amt	Insurance Payment	Discussion	Action
21-007	40.00	315.00	275.00		Approve
21-008	40.00	225.00	185.00		Approve
	310.00	4562.00	4199.24	3 visits 11/19/20, 11/30.20, 1/14/21 \$10..00 < \$25.00 therefore payment is \$310.00	Approve
21-009	136.08	201.00	64.92		Approve

On a motion made and seconded, all above cases for 21-007, 21-008 & 21-009 were individually and unanimously approved by members of AHCTC.

- April minutes were tabled. To be reviewed and voted on next month.
- One resident submitted an application and invoices to the Trust. Eligibility was not met as the yearly income exceeded the HUD criteria for a household with 2 dependents. Notification of denial will be sent to the resident as well as all paperwork submitted.
- March Invoice for 21-003 was found to be a duplicate and already paid by City Finance Dept. Records amended to show this duplicate transaction.
- One phone inquiry this month. An application was sent to the resident but nothing has been returned thus far. GB will reach out to resident.
- 21-015 has not submitted new application. Notice sent must be received before future invoices will be considered.-
- 21-014: request to send more info to approve eligibility requirements have not been received.
- Notified City Hall Auditorium will be unavailable for June. Meeting scheduled for Senior Center, Great Room 1pm June 17th.
- K Lucy and D Boyle both have declined reappointments for another 3 year term. All Trust papers and PC will be turned in to the Mayors office in June.

Both terms expire 6/30/2021

- Once Buildings and agencies are open to the public brochures will be replenished.
- Monthly preparation process for AHCTC meeting
 - Agenda sent to City Clerk Friday prior to meeting
 - Last mail pick up at Post Office Box Monday prior to the meeting
 - Preparation of paperwork and member notification prior to meeting
- Call to Mayors Office re: new applicant revealed delay in processing applicant. Applicant, J MacPhersone, presented to and approved at the May City Council meeting. . Second applicant identified. Information sent to K Lucy who reached out to interview and discuss position. Chief of Staff then notified K Lucy applicant was appointed to Board of Health. Await Council decision.
- Future meetings will be on the third Thursday of the month, 1pm at City Hall; Next meetings: June 17, July 15, August 19, September 16, October 21, November 18, December 16.

Respectfully submitted,

Kathy Lucy